

**LAVANT PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING**

TUESDAY 8th December 2020 AT 7.00pm, ZOOM VIRTUAL MEETING

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Corona virus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

In attendance:

Councillors Aldridge, Ings, Goldsmith, Mallett, Newman, Quest, Pickford, Reynolds, Tucker.

Clerk Dawn Salter, County Councillor Hunt, District Councillor David Palmer

Public Present – 1

Agenda Item 1: Apologies from Members. - None

Agenda Item 2: Declarations of Interest and Dispensation Requests -

- i. To receive declarations of interest from councillors on items on the agenda
Cllr James Pickford Planning Application Ref 20/4996 by virtue of the Tree belonging to the Neighbouring Garden.
- ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- iii. To grant any requests for dispensation as appropriate
None received.

Agenda Item 3: Public Sessions.

X1 members of the public was present.

Agenda Item 4: To receive and approve the Minutes of the Council meeting held on 11th November 2020.

On a **proposal** by Councillor Aldridge and **seconded** by Councillor Goldsmith

It was **RESOLVED** that the Minutes of the meeting held on 11th November 2020 be accepted as a true record of proceedings. The minutes were signed accordingly.

Agenda Item 5: Update on matters carried forward from previous meeting:

a) Footpath Village Green

Councillor Aldridge updated the project needs the footpath to continue across the river to progress bridge consent. To summarise: -Looking at bridge options. A bridge is permitted across a river that is not more than 8mtrs wide from bank to bank. A small working party have the discussion plans ongoing.

Action: Cllr Aldridge

Agenda Item 6: Environment Report

Environment Report 8.12.2020

The Lavant Natural Environment Volunteers working to create a more environmentally friendly environment at St. Nicholas produced a report and forward plan for discussion by the PCC and, as a result have been allowed to work on an additional area on the north side of the church. The report was not distributed to the parish council because it was peculiar to St. Nicholas but, if anyone would like a copy please let me know.

Hedge planting at St. Nicholas was delayed by bad weather but we hope to start work in the next 2 weeks.

The article in the December issue of the Lavant News has generated a lot of interest and we have received several offers of native grown saplings. As well as creating Lavants own sapling nursery this will, we hope, be a cost saving as the village grows its own tree stock.

Finally, can I remind you all photographic competition, timed to coincide with National Tree week. Please get your cameras out and urge your friends and family to do so as well.

REPORT ON FIRST YEAR

During the summer of 2019 and in response to the Parish Council's interest in encouraging greater diversity of wildlife throughout Lavant, a small group known as Lavant Natural Habitat Volunteers was formed.

- With encouragement and on the recommendation of our Rector, a section of St. Nicholas churchyard was selected to form an experimental strip, the intention being to see if it was possible to increase the biodiversity of wildlife in St. Nicholas churchyard.
- Advice was taken from a wide range of professional bodies.
- The first step was to scarify the strip to encourage regeneration of native species.
- It was then agreed that the experimental area would not be strimmed, except for the first and last cuts of the year.
- During spring and summer 2020 the group met regularly to check progress and were delighted to find the emergence of approximately 50 different varieties of Downland plant, which were attracting a wide variety of insect species.
- The group received a lot of favourable comments and a great deal of interest has been expressed in the experiment.
- Now that flowering has finished the strip has been cut back, but still requires a final cut and scarify.

YEAR TWO – THE FUTURE

- We would like to continue to conserve and restore the diversity of the experimental strip.
- As requested by the PCC a section of the strip some 10ft in length will be trimmed and maintained at a height no higher than the churchyard wall, this is to improve visibility for drivers turning into the West Stoke road.
- We were delighted with the suggestion of softening the hard fence line on the eastern side of the churchyard and have already received an offer of hedging plants from Southdowns' National Park.
- At both ends of the current fence we propose to create simple hibernacula to encourage insects and other wildlife and improve the look of the area.
- The area to the north of the church receives little sunlight, and a SDNP Ranger has suggested it is an ideal spot for woodland habitat plants e.g., primroses etc.
- In order to encourage native growth, we would like to suggest the inclusion of this area in our regeneration efforts. This would give an ideal opportunity for the primary school children to be involved.
Local people have commented that, in the past, this area used to be covered with a carpet of snowdrops. We would like to leave this area not strimmed to encourage regeneration. The suggested area is indicated on the attached map and it has been noted that in this area grass growth is very limited.
- As in Year One we will continue to work closely with CDC as to cutting procedure and programme.

We are not a closed group and if anybody would like to join us to find out more, we would welcome them. Also, involvement with the school and others will fulfil some of the criteria of 'community engagement' so often required in grant applications. We would be delighted for all of our efforts to be of use for this purpose.

Lavant Natural Habitat Volunteers

19th October 2020

Professional Bodies Consulted

Botanical Society of Britain & Ireland

Chichester District Council

Southdowns' National Park

Sussex Botanical Recording Society

Transition Chichester

Wildfowl & Wetlands Trust (Arundel)

Additional Reference sources

Caring for God's Acre

Chichester Diocesan Paper, Management of Rural Churchyards, Chichester DAC 26

WSCC Pollinator Action Plan 2019 – 2020

Agenda Item 7: Memorial Hall

Councillor Ings reported that due to this dreadful year the effect is quite disturbing and therefore the income & expenditure is being watched at the Lavant Memorial Hall.

Agenda Item 8: Brief Q&A from County Councillor

Lavant Parish Council Report – December 2020

West Sussex COVID Update – as at Wednesday 2nd December 2020

Recorded Cases in West Sussex

The **seven-day** incidence rate in the period 19th November to 25th November:

- Worthing had the lowest rate at 30.7 per 100,000 population, Mid Sussex the highest rate with 95.4 per 100,000 population.
- **Chichester had an overall rate of 93 per 100,000.**
- The overall West Sussex seven-day incidence rate over this period was 67.1 per 100,000 population.
- All districts in West Sussex have an incidence rate below that of England (167.8 per 100,000) the South East rate (140 per 100,000).

Age Groups

Of the people testing positive young adults (aged 20 to 29 years) had the highest age-specific incidence rate. Adults aged 70-79 years and children aged 0-9 years the lowest rates.

Libraries & Record Office

During lockdown **libraries** have continued to successfully offer Select and Collect services from the front door. They re-opened again to residents as of December 2nd. The **Record Office** will be reopening to the public on 8th December for two days a week. There will be two separate sessions a day and a lunchtime closure for cleaning. Spaces are limited to ensure safe social distancing with all seats booked and

documents ordered in advance so that the archives can be quarantined for 72 hours before and after use. Bookings are already being taken and enquiries are continuing to come in.

Ceremonies

In line with the announcements, weddings were able to resume on 2nd December.

Care homes

The number of older people's care homes with a confirmed case of Covid-19 is 13 (staff and/or resident). Local data on care homes reports admissions are currently restricted in:

- 20 care homes for older people,
- 1 extra care setting,
- 11 care homes for mental health/learning disability,
- 0 domiciliary care providers, and
- 3 supported living settings.

Weekly Covid-19 testing was introduced last week for care home workers employed by Care Quality Commission registered services. The Council awaits further information from the government on proposals, set out in the national Winter Plan, to introduce more frequent testing in care homes for staff, residents and visitors.

Latest national guidance on residential care, supported living and home care guidance is available at <https://www.gov.uk/government/collections/coronavirus-covid-19-social-care-guidance>

Local support for NHS Test & Trace launches across Sussex

Last week, the [Local Tracing Partnership](#) launched across East and West Sussex to support the national NHS Test and Trace system.

Run from our [Covid-19 Community Hub](#), the service has taken on responsibility for contacting individuals across both counties who have received a positive Covid-19 test result but were unable to be contacted by the national NHS Test and Trace team within 48 hours.

Contact will be made by the service to affected individuals in one of three ways:

- Text – **Covid TRACE** (you cannot reply to these text messages).
- Phone – **01243 642153** (inbound calls can be made to this number).
- Email - **West Sussex County Council Local Covid Tracing Partnership** (you cannot reply to these messages).

If the service is unable to contact the individual within 48hrs a letter will be sent to their home address.

The service will operate between 8am-8pm seven days a week, including public and bank holidays and whilst on the call, the Community Hub will be able to collect details of the individuals' contacts during their infectious period and enter them into the national NHS Test and Trace system for the national team to get in contact with separately.

The team will also be on hand to provide advice regarding positive test results, requirements of self-isolation and to offer additional support to people as required. However, if you wish to book a test or want to enquire about testing you should continue to **call the National Testing helpline on 119**

For full details go to: <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/local-tracing-partnership-service/>

Community Hub

The Community Hub remains in operation providing support seven days a week from 8am to 8pm and **preparations are underway to cover the festive season including Christmas Day.**

The Department of Health and Social Care have again this week written to Clinically Extremely Vulnerable (CEV) individuals across the Country updating them on the end of the national lockdown and informing them that they no longer need to stay away from school or work. This nationally generated letter provides guidance on the Tiering system and other precautions relating to social interaction and travel to and from work and school. The letter also signposts residents to key information on GOV.UK

As West Sussex will now be entering Tier 2 it is not possible for Clinically Extremely Vulnerable individuals to register via the National Shielding Support Service (NSSS) portal to indicate that they may need support from the Community Hub, so we will continue to make contact with individuals who are newly diagnosed or added to this NHS list to ensure that they know that the Community Hub remains available. During this second lockdown, 367 CEV individuals in West Sussex registered on NSSS as needing support, all residents were contacted, and appropriate support provided.

Our Community Hub continues to be open seven days a week, 8am – 8pm. If your request is urgent, for example you are going to run out of food or medicine in the next three days, please phone 033 022 27980 so that we can make sure you get help as quickly as possible. For more details go

to:<https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

Our current alert level, weekly data, Outbreak Control Plan and other Covid related information, including a link to our Community Hub, can be accessed on the following website:

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

If you have any queries you can also email: publichealth@westsussex.gov.uk.

Local Issues.

- Just an update on the ongoing saga of implementing the reduced speed limit on the A286, Lavant Road. After a number of false starts I am now informed as follows: We have finally received confirmation of road space availability on 11th -12th January 2021. Of course, in January, there is always the chance of getting snow or torrential rain, so fingers crossed for dry weather. Even if the weather is against us then we may be able to erect the signage and then sort out the lining at a later date, but hopefully we will get the job done in its entirety this time.
- It appears that the VAS sign as you enter Lavant from the north has now failed completely. I have reported this and asked for a new sign to be fitted, preferably with orange lights which will stand out more. I am told that one has been ordered, but the delivery time is normally around 2/3

months and we are not sure if the impact of the pandemic will have any bearing on this. I will keep behind this.

- Transport report confirms that the Cycle lanes have now been removed.
- The Soft sand review of proposed modifications Joint Minerals plan consultation has been approved.

Other Updates

- The Chancellor delivered his Annual Spending Review on 24th November. This sets out the Government's departmental budgets for 2021/22. I'm sure you will all have seen the headlines, but as far as West Sussex is concerned the Review had some positive points, but as usual the devil will be in the detail. We must now wait until the Provisional Local Government Finance Statement, which will be published w/c 14th December, to find out more of that detail.
- Just as a reminder, before the Spending Review, we were projecting a total funding gap of around £43m for next year. We had identified proposed savings of around £20m, which means that the projected funding gap – pre the spending review – was around £23m. Following the spending review, based on what we know, that gap is now down to just under £16m. However, once more details are published in the Finance Settlement, we are hopeful that might reduce by possibly another £2m-£3m. We therefore continue to work on our budget for 2021/22 and our MTFS (Medium Term Financial Strategy) from 2022/23 to 2024/2025. The proposed budget and MTFS will be put forward at our Public Cabinet on Friday 22nd January and go for final approval at the full County Council meeting on Friday 12th February 2021.
- We webcast all our public meetings – which are still being held virtually – and you can find a list of meetings on our website @ <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ

County Councillor left them meeting at 20.00

Agenda Item 9: District Councillors Report – David Palmer

District Councillor David Palmer reports that he has been following up on the planning application for Raughmere Farm with the planning department at District to put emphasis on local objection.

If fit for purpose for the future demands. He is aware that local planning policy is all hinged on the Highways Authority which has a legal obligation to design a road that meets the needs of the area and various issues that this creates such as land issues to ensure the A27 bypass will be sufficient.

The Novium Musuem topic is ongoing to ensure Chichester should have a world class museum.

Agenda Item 10: Chairman's Report

Chairman's report December 2020

- APP/Y9507/W/20/3257831: Eastmead Industrial Estate, Midhurst Road, Lavant Appeal

After a long arduous day the Eastmead appeal commenced with lots of acronyms used whilst serious debates with legal barristers fought through the planning statements. The Barrister representing our local authority CDC was very impressive. A date for the inspector to visit the site was arranged as this was taken seriously.

- Michael Burton Gates

The project continues to place a 'WELCOME' signage to the gate and costs involved on the Side of West Stoke Road

- Transport Survey

A serious response as a stakeholder was given to this important survey to ensure that the best approach will be taken as sadly there didn't seem to be any progress from the last consultation plan regarding priorities and key issues still exist from the last round.

Agenda Item 11: Clerk Report / Summary of any correspondence received

Council acknowledged the receipt of the following correspondences as sent by the Clerk:

Approx. 30+emails circulated to councillors from CDC; WSCC local MP; Press Office covering important messages regarding Coronavirus information to disseminate to local networks in particular:

- Sussex Police - Monthly Crime figures.
- WSCC - Town & Parish Council November News
- CDC – x4 District leader weekly messages.
- Parish Online – Courses available – 4thDecember Two councillors could attend.
- WSCC ROAD CLOSURE NOTICE -Kennel Hill / Selhurst Park Road junction, Goodwood 07/12-11/12
- SALC – Road Network Activity showing number of road offences this month – staggering numbers
- WSCC – How to report potholes using<https://www.westsussex.gov.uk/roads-and-travel/>
- WSCC - Local Outbreak Engagement Board meets to hear latest COVID developments
- West Sussex Police Road Safety Campaign Sussex Safer Roads Partnership educational message Across county engagement & enforcement. – Meeting with PCSO Jason Lemm 16/12/20
- CDC - Residents across Chichester District encouraged to recycle as much as they can this Christmas
- SALC-Calling councillors to be representative of the South East Transport shaping the future.
- CDC - Businesses that have had to close due to national restrictions can apply for a grant under the Local Restrictions Support Grant scheme
- CDC - Chichester markets continue to be held in line with national coronavirus restrictions.
- CDC – Support local business campaign.
- CDC- New tenants move into Petworth Old Bakery shopping arcade.
- CDC – Coronavirus Update x2
- CDC - Residents in Chichester District encouraged to 'make their change count' to help rough sleepers off the streets
- Census.Gov.uk -introduction to Census 2021 to Parish and Town Clerks and Chairs in Chichester DC
- WSCC – Tier 2 Covid Alert Region
- CDC - Council urges Covid affected businesses to apply for grant funding

- Neighbourhood Watch
- CDC – Emergency and Planning officer requesting spaces of land for Mass Vaccination
- BHIB – recommendation to cover Winter Risk Assessment.
- CDC – Food waste Environmentally Friendly Roll Out.
- SDNP – Monthly Newsletter

- Residents Communication – The Clerk passed on her thanks to councillors who addressed the issues.
Meadow Close – Centurion Way The ramp – CLLR RNEWMAN RESPONDED
Meadow Close Management Committee – Fly tipping – CLLR RNEWMAN RESPONDED
Planning Objection 20/02675/OUT Field South of Raughmere Drive – Clerk gave resident advice.
Fordwater Road Footbridge – CLLR TIM ALDRIDGE RESPONDED TO GOODWOOD.

- Confirmation of Village Green Request of Use.

– NONE received

- Bye Laws

Councillor Mallett is completing her tasks before retiring which covers an amendment to the Byelaws 1996 attached to our open spaces. The Working Party have dedicated a lot of time to prepare these. These have been circulated to the council.

A copy has been sent into West Sussex legal executive. The senior legal officer is currently dealing with this. Meanwhile, a consultation has been prepared by Councillor Mallett who has sent it out to a panel for their feedback and She is collating the results for feedback into the council following the procedure on the .GOV website. A Deadline is end of December 2020.

- Website Update

More developments have come our way after our suggestion during the build. This proactive website design team at TEEC have now managed to pull through all planning applications available in our area to show on our website.

The Clerk received training session with TEEC website designers and updated the pages further with our Memorial Policy, Village Green User agreement and current Byelaws, they are all accessible plus a link through to the Memorial Hall Booking Page. Providing a 'Total User friendly 'experience!

Councillor Reynolds and the Clerk are having a Teams meeting with TEEC technical engineers following requirements from the Lavant History Project integrating their interpretation boards with our new website creating a new page for the History Project.

Action : Clerk / Reynolds

- Tractor

Services is completed for another year on ISEKI Blue Tractor & All Equipment strimmer's etc have been serviced yearly. The tractor has been reregistered with DVLA to the Parish at Lavant Memorial Hall address and Road Tax £0 registered yearly

- Order for New Arnold Baker – Local Council Administration

The Clerk requested to purchase a copy of Arnold Baker Local Council Administration issue 12. Cost £149.99.

It is the complete statement of law relating to parish councils. Council agreed to fund £149.99 from the communications budget this financial year and authorised the Clerk to purchase a copy

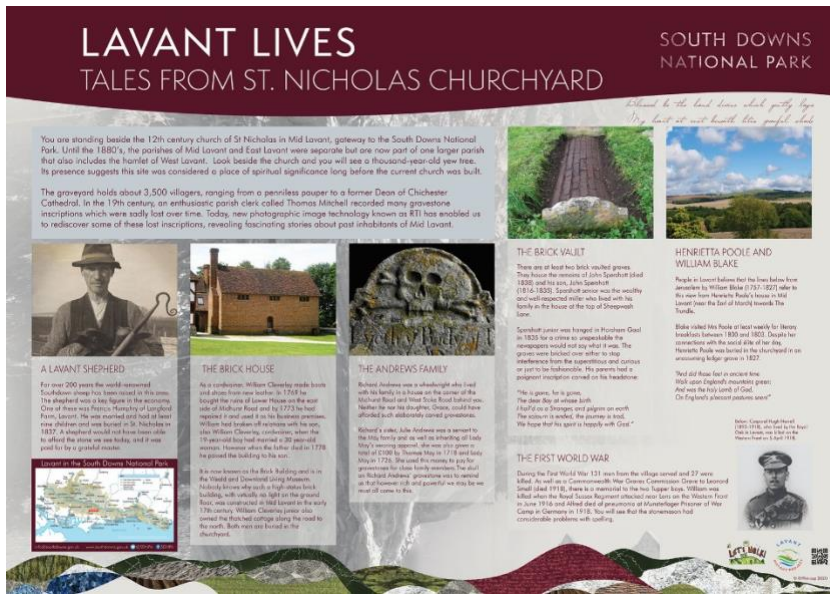
Action : Clerk

- 2021 New Council Meeting Dates

The clerk has circulated the new council meeting dates for year 2021. These are to be put up on the website. Council approved the dates for new year council meetings.

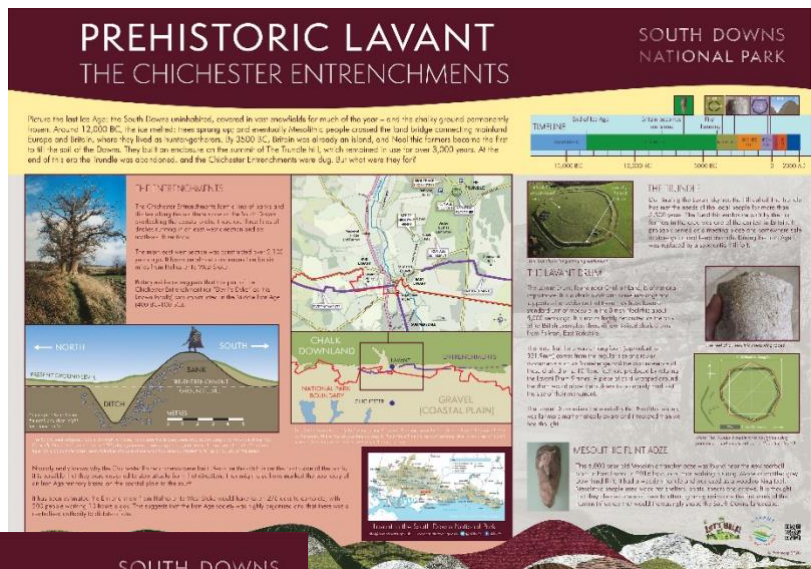
Agenda Item 12: Heritage Report December 2020.

Councillor Reynolds gave a presentation to council:-
Picture showing the new Heritage Boards below



Two Boards have been completed and approved by SDNPA.

One board is in draft form.

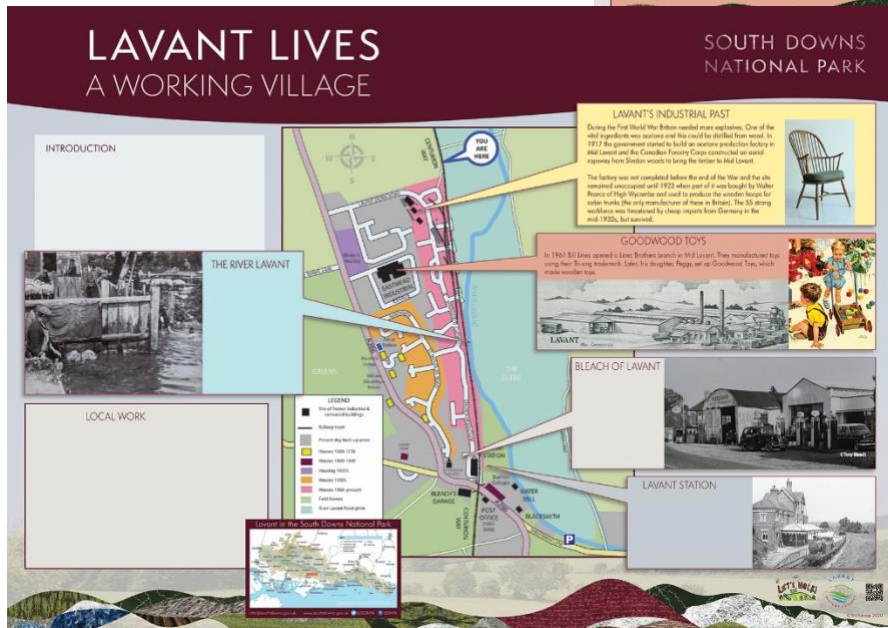


The Interpretation Board Project Pictured below: -

The completion of this Project is due by 14th September 2021 and SDNPA have declined an application for an

extension. LHP are reconfiguring the Project and have a way forward -this would see the Project divided into two phases. The four keyboards will be completed by Sept 2021.

The Refurbishment of the Telephone Box will have to wait and will be Phase 2. Goodwood are still online to do the physical moving of the Box (delayed from March 2020 to Oct 2020 to 'sometime in the New Year 2021'. While LHP remain hopeful that in due course the Box will be moved and a 5th 'Goodwood' Board will



be installed, other options are being considered.

LHP has produced a Revised Project Plan and Budget –this is also attached.

The withdrawal of Goodwood's donation of £5,000 and the change to the financial footing of LHP's Cricket Match in 2021 has impacted our ability to complete the entire Interpretation Boards Project in the time/budget frame that SDNPA has stipulated ref SDNP/20/05542/ADV

(Sept 14th, 2021). SDNPA have turned down a request for an extension.

The Historic Cricket Match scheduled for June 2021 and long anticipated was envisioned by LHP as a large fundraiser which would contribute to the completion of the project and give LHP a solid basis for further work. However, this will now be a much smaller affair and part of the Lavant Celebration as such LHP don't expect to do much more than cover costs. To be clear - LHP are very happy to be part of this Week's Events.

A great deal of Historic social and cultural information has been collated through this process and the content of the Boards demonstrates clearly how Lavant has a significant History both within SDNPA and Nationally (e.g., The Lavant Drum)

As per the Resolution passed by Lavant Parish Council September 2019

On advice from SDNPA Officers as LPC Heritage Lead I ask the LPC to agree the following Resolutions:

- 1- LPC delegate responsibility for the LAVANT LIVES Project to LHP with LPC Heritage Lead expected to give regular feedback.*
- 2- LPC to apply for the planning permission for the board's at Chalkpit and Centurion way planning permissions comes with a charge of £230 authorised to pay on the procurement card.*
- 3- LPC make up to £250 available as a contribution to the project.*

LHP would like to formally request the £250 to be paid on request. The council gave agreement to authorise the payment of the Planning Fee maybe taken from the Corporate Procurement Card from Barclaycard

The Future

Throughout the two Lockdowns in 2020 LHP have maintained their activities though a Monthly Newsletter and Articles in the Lavant News and latterly Zoom Meetings.

The Interpretation Boards will have the capability for Near Field Communication (NFC) This facilitates digital connectivity and allows the information on the Board to be supplemented. LHP have a lot of extra information that could and should be made available to the general public. LHP next project will be to enable this through a website and the NFC links.

Consequently, LHP would also like to ask LPC to consider LHP further if there is any CIL money available

District Councillor David Palmer leaves the meeting 20.15

Agenda Item 13. Fete Committee agreement for 2021 -

The new and enlarged Fete Committee is now hard at work starting to put in place the arrangements for the Fete in 2021. You should all be aware of the idea to have a week of celebrations starting with the Fete and concluding the following weekend with the historic ladies' cricket match and a sports day. The week will also incorporate the Hall's 100th anniversary. All of the events during the week are intended to offer something for everyone, no matter their age or interests, and be a real village feel-good event. A bit of coming-together and fun after a dreadful 2020. All of this, of course, is subject to Covid-19 restrictions allowing this to take place.

Needless to say, organising such a week is a considerable undertaking, but the individuals on the Fete Committee have said they're willing to oversee the management and delivery of it, as a one-off commitment. But this is outside of the normal Terms of Reference for the Fete Committee, so the approval of the full LPC is sought for this one-off expansion of responsibilities. There is no intention that the Fete Committee does all the work, and there is a mini army of willing(?) volunteers being drafted in to support us.

The end result will hopefully enable a greater pot of funds for eventual distribution to deserving local groups and organisations. It is also intended that determining who these might be will be a more transparent process, including the possibility for groups to submit a reasoned request for some of the funds (although this latter idea has not been fully thrashed out yet). The recommendations for how the funds might be distributed will be submitted to LPC for approval in the usual manner.

It is proposed that LPC agrees, for 2021 only, for the Fete sub-committee terms of reference to be expanded to include the delivery of the whole week of events, not just the Fete.

Agenda Item 14 Finance

14.1 Accounts

The accounts for the periods ending 26th November were presented to the delegated authorised Finance Committee and ratified. By the councillors.

It was RESOLVED: To approve the accounts for these periods.

- a) To note receipts and approve monthly payments – **Appendix A**

It was RESOLVED to approve unanimously that attached copy of the payment report including payments 8th December 2020 amounting to £2,235.64(of which £ 146.67 VAT)

- b) Approval of November 2020 Bank Reconciliation - **Appendix B**

A copy of the bank statements and bank reconciliation 26th November 2020 was made available to Council members at the meeting for monitoring and reconciliation purposes. It was RESOLVED to approve the accounts

- c) To record the Clerk and the Chairman of Council has verified the Bank Reconciliations from the beginning of the financial year in line with the financial regulations to satisfy the new RFO/Clerk records are balanced.

In line with good practice, the Natwest Bank Statements were inspected and the corresponding balance initialled

14.2 Budget Preparation 2021/2022

Councillor Newman and the Clerk prepared a first cut of the budget to present to the council. A discussion around the figures

Confirmed £ 30738.00 will be set for next year's budget. Council voted UNANIMOUSLY to set the precept at £30,738.00 for 2021/2022.

Action : Clerk

14.3 External Audit Report

The Clerk confirmed the External Audit report has been received and was pleased to announce that Lavant Parish Council has passed its audit with NO Concerns. The Notice of completion has been displayed in the noticeboards within the Village and on the website.

14.4 Risk Assessment

The council has considered risk in control of the general finance, financial regulations and Governance by receiving the accounts, reconciliations and payments along with the standing orders.

Agenda Item 15: -Planning Applications and Delegated Decisions.

Councillors Ings and Tucker informed the Council of planning applications and / or decisions received since the last meeting.

CDC & SDNP Local List Consultation

As delegated authority Councillor Tucker and Councillor Ings circulated the response on behalf of Lavant Parish Council on the Local List for planning applications. The response was noted and ratified by the council.

SDNP Applications

SDNP/20/04996/TCA

Applicant: Mrs James Pickford DECISION DUE 19th January 21

Location: 26 Lower Road East Lavant Chichester West Sussex PO18 0AQ

Proposal: Notification of intention to fell 1 no. Macrocarpa tree.

-Application to remove tree in Goodwood tenanted cottage in Lower Road next door to "Harpers".

The tree is described as a Macrocarpa which I might dispute, but it is a Cyprus of some sort and it is an eyesore and is monstrously overgrown and excluding light from both gardens.

DECISION :Approve the application

CDC Applications - NONE

Decisions recorded from CDC or SDNP – Wk46

CDC

SDNP

Applicant: Mrs J Haydon

Proposal: Single storey rear extension, conversion of roof space into habitable accommodation, demolition of conservatory and associated works.

Location: Raughmere Barn, Raughmere Drive, Lavant, PO18 0AB

PERMIT

Applicant: Mr Paul Taylor

Proposal: Proposed flat roof single storey rear extension. Conversion of garage to bedroom. Change existing front garage and porch flat roof to pitched roof. Change fenestration of porch to brick.

Location: 32 Lavant Down Road, Mid Lavant, Chichester, PO18 0DJ

PERMIT

Agenda Item 16: Any requests for items for the Agenda next meeting

- Parish online Training Admin Log-In
- Environment

Agenda Item 17: DATE OF THE NEXT MEETING

The next meeting Parish meeting will be held on Tuesday 12th January 2021 Virtual Meeting Room 19.00

Meeting Finished at 20.35pm

Signed.....Dated.....

Appendices and Attachments

Monthly Bank Reconciliation and Monthly Income and Expenditure Report

Appendix A